* Double-space, justify

**Purpose**

* Is your Purpose in past tense
* Did you include your “It is expected” sentence

**Apparatus / Materials**

* In point form

**Procedure**

* Refer to “Introduction Unit Investigation” Handout
* Include labelled diagram of the experimental set-up

**Observations**

* Don’t forget qualitative

**Calculations / Analysis**

* Use equation editor
* Don’t forget the units

**Errors**

**Conclusion**

* Follow the correct format

**Discussion**

* Full sentences

**References**